

Registration Form

Who Should Attend

This workshop is designed for K-12 School District, County Office of Education and CommunityCollege District superintendents and business office personnel. Individuals having input into the decision making process regarding finances of the LEA are encouraged to attend. Remember, there are many funding sources other than the General Fund for training on long-term debt, including building funds, Mello-Roos funds, or Developer Fee funds depending on the purposes for which your funds were established.

Workshop Topics

- Sources of Funding
- Decision To Issue Debt
- Debt Policy
- Propositions and Oversight Committees
- Basics of Initial and Continuing Disclosure, Financing Teams, Credit Rating, Arbitrage, and Accounting
- Techniques and Process of General Obligation Bonds, Leasing, Mello-Roos, COP's
- On-going Administration Matters

Workshop Dates and Locations

September 21, 2004

Hilton Hotel
2200 Harvard Street
Sacramento, CA
(916) 922-4700

September 28, 2004

Sheraton Hotel
900 South Disneyland Drive
Anaheim, CA
(714) 778-1700

Workshop Schedule

| | |
|-------------------|--|
| 8:00 - 9:00 a.m. | Registration, coffee, pastry |
| 9:00 - 9:15 a.m. | Welcome & Introductions Lisa Marie Harris, Executive Director CDIAC |
| 9:00 - 12:00 p.m. | Workshop |
| 12:00 - 1:00 p.m. | Lunch |
| 1:00 - 4:30 p.m. | Workshop |

CASBO's registration desk opens at 8:00 a.m. The workshop will begin at 9:00 a.m. and conclude at 4:30 p.m.

Hotel Information

Upon arrival at hotel, check the function board for the name of the meeting room assigned to CASBO. Each attendee is required to sign-in with the registrar and will receive a registration packet. *If pre-registered attendees are not signed in by 9:00 am, their seats may be given away to on-site registrants.*

If you require hotel accommodations at the Anaheim Sheraton hotel, contact the hotel directly at (714) 778-1700. Ask for the CASBO room rate of \$84 per night. The cut-off date for this special rate is September 7, 2004 at 5:00 p.m.

Sorry, there are no room blocks at the Sacramento Hilton Hotel.

Cost to Attend

The registration fee for members of CASBO is \$175. Registration for non-members is \$195. Late registration and walk-in registrations will be accepted on a space available basis only at a fee of \$215. Please note that late and on-site registration may result in participants receiving workshop materials in the mail after the workshop is over. Registration includes course handbook, breakfast rolls and coffee in the morning, lunch, and soft drinks at the afternoon break.

The ABC's of School Debt Financing - 2004

A separate registration form must be completed for each participant

Name _____
(PLEASE TYPE OR PRINT) LAST FIRST INITIAL

Job Title _____

District/Company _____
(PLEASE GIVE FULL NAME OF DISTRICT/COMPANY)

Address _____
(RECEIPT WILL BE SENT TO THIS ADDRESS) STREET CITY STATE ZIP CODE

Phone (____)_____ Fax (____)_____ E-mail _____

WORKSHOP DATE ____/____/____ WORKSHOP LOCATION (CITY) _____

CASBO Member # (IF KNOWN)_____ ☐ Please check here for permanent address change

Have you changed employers within the last 12 months?

If yes, where were you previously employed? _____

Payment Method

Please circle payment type and check payment amount

Check/ Credit Card/ Purchase Order: ☐ CASBO Member \$175 ☐ Non-member \$195
☐ LATE Registration \$215 (Less than 10 business days of workshop date)

We accept Discover, Mastercard, Visa, and American Express

Credit Card # _____ Exp. Date _____ / _____

Name As It Appears on Card _____

Cardholder Signature _____

Check/PO # _____ **Send registration to:** CASBO Professional Development
600 N. 10th Street, Suite 150
Sacramento, CA 95814
Phone: (916) 447-3783 (Ext. 16, 22 or 23)
FAX: (916) 447-8990

Easy Ways to Register

BY MAIL: Complete and mail registration form along with check, credit card or purchase order to:

*CASBO Professional Development
600 N. 10th Street, Suite 150
Sacramento, CA 95814*

BY FAX: Complete and fax registration form along with a copy of the purchase order or credit card number to (916) 447-8990. Copies of checks will not be accepted as registration.

The **registration deadline** for all workshop locations is ten business days in advance of the specified date. If your registration is received less than ten business days of the workshop, the late registration fee of \$215 will apply to your registration. Walk-in registration will be accepted on a space available basis only, at a fee of \$215. Late and on-site registration may result in participants receiving the workshop materials in the mail after the workshop is over.

If the workshop at the location you are interested in attending has reached its capacity, you will be given the choice of an alternative location. We recommend you register early.

Institutional Membership

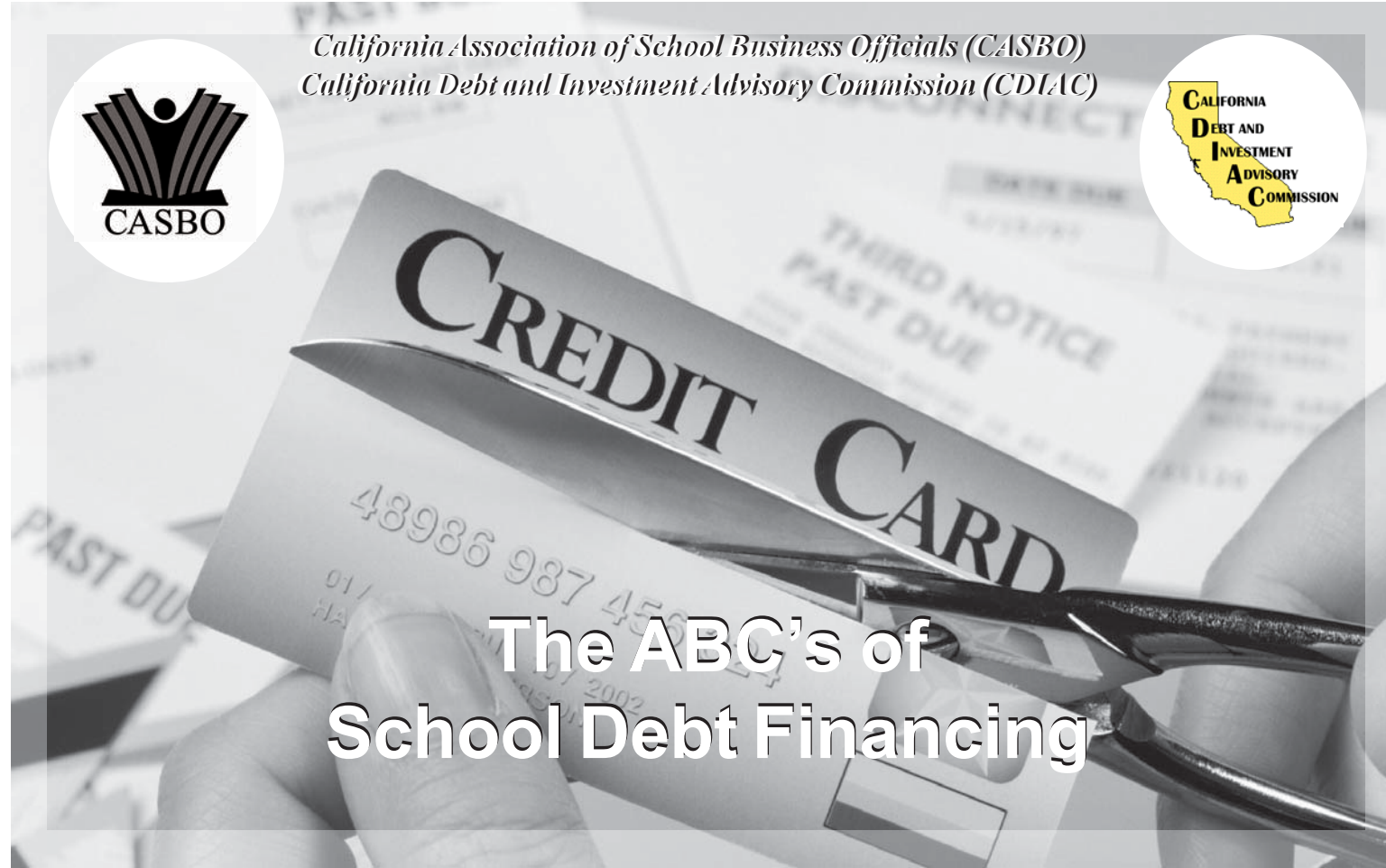
If your district is an institutional member of CASBO, all individuals attending the workshop are entitled to the CASBO membership rate. If your district is not an institutional member and would like to enroll, please call the CASBO office at (916) 447-3783 for an application form.

Cancellation Policy

Any changes or cancellations to registrations must be in writing. You may fax in your written cancellations/changes to (916) 447-8990 or mail it to the CASBO office (*see address above*). A \$45 fee is charged for cancellations requested ten business days or more in advance of the workshop date. **No refunds** for requests received less than ten business days before the workshop date. CASBO reserves the right to cancel any workshop with fewer than 25 participants in a single location. If the workshop is canceled by CASBO, enrollees will be given the opportunity to attend the workshop in a different location or obtain a full refund.



For registration questions,
please call CASBO at
(916) 447-3783.
Ext. 16, 22 or 23



California Association of School Business Officials (CASBO)
California Debt and Investment Advisory Commission (CDIAC)



The ABC's of School Debt Financing

CASBO workshop hours may be used to meet the CBO certification renewal requirements and the CBO certification application Section IV requirements.



California Association of School Business Officials
600 N. 10th Street, Suite 150
Sacramento, CA 95814



Non-Profit
U.S. POSTAGE
PAID
Sacramento, CA
Permit No. 576



California Association of School Business Officials (CASBO)

The ABC's of School Debt Financing

Workshop Summary

The ABC's of School Debt Financing is a one-day seminar designed for school administrators interested in learning about the use of debt issuance for schools. The workshop will consider aspects of the debt issuance process and administration including the fine-tuning of debt policies, working with oversight committees, the mechanics of school debt financing, and the types of instruments utilized. Participants of the seminar will take from the course a better understanding of important term, concepts, procedures and resources associated with school debt financing.

About The Presenters

The California Debt and Investment Advisory Commission (CDIAC) will host the seminar, providing both the curriculum and panel of expert speakers. CDIAC is a state commission that provides technical assistance to state and local governments on debt issuance and public investment matters. The ABC's of School Debt Financing seminar speakers include:

Moderator: Robert Whalen, Partner, Stradling, Yocca, Carlson & Rauth

Panelists:

- Debbe Bailey, Deputy Superintendent, Modesto City Schools
- John Hartenstein, Bond Counsel, Orrick Herrington & Sutcliffe
- Lori Raineri, President, Government Financial Strategies
- Dawn Vincent, Managing Director, Stone & Youngberg
- Kenn Young, Deputy Superintendent, Riverside COE